Date 13 10 2020

Dear Parents,

This is to inform you that as per Government Orders Dated 30th September, Schools have been granted permission to reopen from Thursday, 15th October, 2020 / 19th October 2020

This is to request you to kindly send your consent for your ward to attend Classes on the Campus. This is a VOLUNTARY consent. It is however MANDATORY that any student attending physical classes have Parental consent. Initially students will be called for a short duration (3 hours) and all the directives of Standard Operating Procedures regarding hygiene, social distancing and thermal checking etc... will be strictly followed.

We expect that students are already equipped with knowledge of all norms required for these unprecedented times of the pandemic.

GUIDELINES AND STANDARD OPERATING PROCEDURES

- 1. Three hour's shift will be done to accommodate smooth running of classes: 08:00AM to 11:00AM and 11:30AM to 02:30PM
- 2. Structured and gradual opening Class X & XII from 19th October 2020 and then class IX & XI from 26th October 2020.
- 3. The Campus be sanitized completely with Sodium Hypo chloride by designated individuals wearing proper Kit. This be done at the start and end of School.
- 4. All Classrooms/Halls to also be sanitized with proper protocols.
- 5. For ENTRY AND EXIT students to enter in a single file with a minimum of 1-meter distance.
- 6. Students to enter and exit from designated Gates and Entry Exit Points.
- 7. No entry without THERMAL SCANNING and application of Sanitizers to be made available at the Gates.
- 8. No entry without masks. Latex gloves are also recommended.
- 9. Students to go directly to classes assigned and remain there for the entire duration.
- 10. No lunch break will be given.

Principala*

- 11. Toilets to be used sparingly, wash hands and only 1 student at a time will be allowed to leave the class.
- 12. We recommend carrying own water bottles.
- 13. Classrooms to be arranged with a minimum of 1sq meter per child.
- 14. No lending or borrowing of books/copies or stationery will be permitted.
- 15. After completion of Class/Exam students to make single file and exit from designated areas ONLY.
- 16. Complete decorum to be maintained in class.
- 17. No loitering about on Campus before/during or after School hours.
- 18. No direct contact with any employee of the School will be permitted.
- 19. Classroom Doors to remain open throughout the duration of class/exam.
- 20. Students to go home directly. The School will not be responsible for personal transport. Vans and busses will be operational only where possible and School will not be held liable. To and Fro for School will be the choice of the Parent only.
- 21. Only bicycles will be allowed in the Campus where it is possible and Scooty, Motorcycles will not be allowed.

We look forward to a fruitful exchange of learning outcomes during these physical classes.